**Heddon on the Wall Parish Council**

Minutes of the Heddon on the Wall Parish Council meeting held

On **Wednesday 8th March 2017 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

# AGENDA

1. **PRESENT & APOLOGIES FOR ABSENCE** Present: Mrs Gardner-Medwin (chair), Mr Adams, Mrs Cruickshank, Mr Armstrong, Mr Young, Mrs Thompson, Mr Tailford, Mr Stewart, Mr Iley Clerk (Mrs Pringle). Apologies Councillor Jackson. A local business owner was present to talk about Taberna Close parking issues.
2. **DECLARATIONS OF INTEREST –** Mr Young,sports field changing rooms.
3. **MINUTES OF THE MEETING HELD ON 8th February 2017 –** Minutes were approved and signed.
4. **MATTERS ARISING FROM THE MINUTES**

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| L Pringle | Add access to Close House via Heddon banks to Highways Issues | **Completed** |
| R Young | To speak to the vets regarding client parking | **Completed** |
| L Pringle | Find a name for the Highways Infringement Officer | **Discharged** |
| K Pearson | To ensure all business centre rents are paid monthly. | **Ongoing** |
| L Pringle | To order bin Roman Wall | **Completed** |
| K Pearson | To arrange carpet cleaning | **Completed** |
| A Gardner -Medwin | To escalate Trajan Walk parking issues within Highways and Planning. | **Completed** |
| R Young | Hedge Cutting Hexham Road east | **Discharged** |
| A Gardner-Medwin | Planning and orientation boards | **Ongoing** |
| L Pringle | Price for pruning trees in the Shopping area | **Ongoing** |
| L Pringle | To contact County Council regarding Gorse Hill | **Ongoing** |
| R Adams/R Young  | To arrange meeting regarding changing rooms  | **Completed** |
| R Young | Allotments water issue | **Ongoing** |
| R Young | Weeds Welfare Field | **Ongoing** |
| I Armstrong | Plan for Butterfly garden | **Ongoing** |

1. **COUNTY COUNCIL UPDATE –** No update this month
2. **FINANCE**

Transfer £10,000 from deposit account to number 1 account. Approved and seconded.

Payment to be held back for repair under swings until it is redone to the satisfaction of the Council. Approved and seconded.

Employee pay increment 1st April. Approved and seconded.

1. **PLANNING**

**Applications**

17/00185/DISCON Discharge of Conditions 3 (Construction Method Statement) and 11 (Landscape Plan) for Planning Permission 16/03745/CCD - Single storey extensions to provide additional two classrooms, studio, additional ancillary accommodation and parking. – No objections as this did not affect issues on Trajan Walk.

1. **ASSET UPDATE**

Asset register – The asset register was approved and seconded.

Asset Officer Presentation – Kim was unable to attend to provide this presentation but her notes were read out to the council.

Gutter cleaning – This was agreed and approved and it was decided to add it to the outdoor schedule.

1. **LOCAL ELECTIONS**

Update on info received- candidate nomination forms now available on the Northumberland County Council Website Search ‘becoming a councillor’

1. **COMMUNITY PRIORITIES**

A local resident gave the council a short presentation regarding the parking issues at Taberna Close. Conflict is now occurring with too many parked cars not allowing the residents and business owners to utilise their parking, deliveries to the businesses are also being affected. People are parking on Taberna Close all day and going out on a bus. Parking on Taberna close is for residents and business owners only. The Parish Council have discussed with the County making the area a short term carpark (excluding residents parking) and last month requested that the business users utilise the parking on Mithras Gardens which seems to be going well. It was decided to investigate who was parking there for the whole day and should not be.

There were also concerns about a van parking opposite the old library which obstructs vision and regarding a Blue Ford parking at the junction of Towne Gate and Heddon Banks beside the shops again obstructing vision of people travelling both ways.

Report on meeting with Highways – Minutes available at the library or on the website.

Welfare field and tree plan – It was decided to add library roof cleaning to this plan and it was agreed to get a price for felling a laurel tree which is affecting the memorial Park wall. A large tree at the allotments raised concern and it was decided to have the tree surgeon look at it.

1. **SPORTS FIELD CHANGING ROOMS**

Progress report – electricity is now ready to be connected. Concerns were raised at how much time it is taking to get the external structure and roof finished. It was decided to speak to the contractor, so a decision could be taken regarding the way forward.

Authorisation for internal works Sports Field – To be re-tabled when the exterior is finished.

A management committee was suggested to manage the sports field in future and this proposal will be re-tabled at a later date.

1. **HADRIANS WALL SIGNS**

Progress report – some great old photos have been found that can be utilised on the boards. Now we have the procedure to follow for siting the boards from the County Council this will go forward.

1. **SCHOOL**

Meeting Update – A really good meeting was held with the school, and it was great to see the great things going on there. Everyone seemed to agree with the idea of putting white no parking bars across the drives on the Trajan Walk spur that goes to the school.

Invitation to attend the governor’s meeting. We appreciate the invitation, but at the moment it is too near the election to make a response.

1. **COMMUNITY SPEED WATCH**

Progress report – Training for the volunteers will be given this week in Prudhoe.

1. **CORRESPONDENCE**
2. Email: National Trust - George Stephenson’s birthplace – A meeting was suggested by the National Trust to decide the way forward for this historic site. Mr Stewart to attend
3. Email: Resident- parking WI Marius Avenue. All agreed that this was an issue and it will be added to our points with the Highways department. If people see cars illegally parked according to the Highway Code it is advised that they call the Police.
4. Email: Resident – Hadrian’s Wall Field, waterlogged. This is a Historic problem with the positioning of the field and the weather.
5. Email: Resident – Thanks airport flight path change 3rd March – The flight path changes have not been made yet, the new date is the 27th April this has been requested by the Civil Aviation Authority and the airport are not happy that this will take longer than anticipated.

The meeting closed at 20.55

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| L Pringle | Add library roof to outdoor maintenance plan |  |
| A Gardner -Medwin | To investigate all day parking on Taberna close by bus users. |  |
| L Pringle | Send out candidate nomination forms to all councillors |  |
| K Pearson | To ensure all business centre rents are paid monthly. | **Ongoing** |
| L Pringle | Price for felling a laurel in the memorial park |  |
| L Pringle | Tree surgeon to look at allotment tree |  |
| A Gardner -Medwin | To mail resident regarding school planning |  |
| L Pringle | Arrange for electricity connection sports field |  |
| A Gardner-Medwin | Ask County to authorise position Planning and orientation boards | **Ongoing** |
| L Pringle | Price for pruning trees in the Shopping area | **Ongoing** |
| R Adams | Gorse Hill recommendations | **Ongoing** |
| R Adams  | To speak to Changing rooms contractor |  |
| R Young | Allotments water issue | **Ongoing** |
| R Young | Weeds Welfare Field | **Ongoing** |
| A Gardner -Medwin | To contact school governors regarding their meeting invitation. |  |
| M Iley/L Pringle | Answer airport complaints and put up notice |  |
| I Armstrong | Plan for Butterfly garden | **Ongoing** |

